

ന്യൂനപക്ഷ ക്ഷേമ ഡയറക്ടറേറ്റ്

വിക്കാസ് ഭവൻ, തിരുവനന്തപുരം

ടെലഫോൺ- 0471-2300523,2302090

ഇ-മെയിൽ : director.mwd@kerala.gov.in

വെബ് സൈറ്റ്-www.minoritywelfare.kerala.gov.in

'ഭരണഭാഷ മാതൃഭാഷ'

നം.2790/എ.ഡി.3 /22/ന്യൂക്ഷേ.ഡ

തീയതി - 17.08.2023


ലഘു ദർശന പരസ്യം

സംസ്ഥാന സർക്കാർ ന്യൂനപക്ഷ ക്ഷേമ വകുപ്പിന് കീഴിൽ പ്രവർത്തിക്കുന്ന ന്യൂനപക്ഷ യുവജനതയ്ക്കായുള്ള പരിശീലന കേന്ദ്രങ്ങളിൽ ലൈബ്രറി സജ്ജമാക്കുന്നതിനായി അക്കാഡമിക് പുസ്തകങ്ങൾ, റാങ്ക് ഫയലുകൾ, ആനുകാലിക പ്രസിദ്ധീകരണങ്ങൾ എന്നിവ വാങ്ങുന്നതിനുള്ള മൂല്യ വെച്ച ദർശനങ്ങൾ ക്ഷണിച്ചു കൊള്ളുന്നു.

ടെണ്ടർ നമ്പർ	2790/AD3/2022/DMW
ടെണ്ടറുകൾ ലഭിക്കേണ്ട തീയതിയും സമയവും	3.00 PM 10.09.2023
ടെണ്ടറുകൾ തുറക്കുന്നതിനുള്ള തീയതിയും സമയവും	3.30 PM 11.09.2023
സ്വീകാര്യതയ്ക്കായി നിരക്കുകൾ സ്ഥിരമായി തുടരേണ്ട തീയതി	11.09.2023
ടെണ്ടർ സ്വീകരിക്കുന്ന ഉദ്യോഗസ്ഥന്റെ പേരും തസ്തികയും മേൽവിലാസവും	അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ, ന്യൂനപക്ഷ ക്ഷേമ ഡയറക്ടറേറ്റ്, വിക്കാസ് ഭവൻ, തിരുവനന്തപുരം 695 033

ടെണ്ടർ നോട്ടീസ് സംബന്ധിച്ച വിവരങ്ങൾ ന്യൂനപക്ഷ ക്ഷേമ വകുപ്പിന്റെ www.minoritywelfare.kerala.gov.in എന്ന വെബ് സൈറ്റിൽ ലഭ്യമാണ്. കൂടുതൽ വിവരങ്ങൾക്കായി 0471-2302090, 2300523 എന്ന നമ്പറിൽ ബന്ധപ്പെടാവുന്നതാണ്.

വിശ്വസ്തയോടെ,


ഡോ.അദീല അബ്ദുള്ള ഐ.എ.എസ്
ഡയറക്ടർ

**DIRECTORATE OF MINORITY WELFARE
VIKAS BHAVAN, THIRUVANANTHAPURAM- 695 033**

FORM OF TENDER NOTICE

Tender Number	2790/AD3/2022/DMW
Due date and time for receipt of Tenders	3.00 PM 10.09.2023
Date and Time for opening of Tenders	3.30 PM 11.09.2023
Date up to which the rates are to remain firm for Acceptance	11.09.2023
Designation and address of Officer to whom the Tender is to be addressed	The Administrative Officer, Directorate of Minority Welfare, Vikas Bhavan, Thiruvananthapuram-695 033
Superscription	Books, Rank files and periodicals for the Library in Coaching Centres for Minority Youths

Sealed tenders are invited for the supply of the materials specified in the schedule above. The rates quoted should be for delivery of the articles including the cost of transportation in the locations specified for supply of items in the short tender notice. The entire quantity of books mentioned in the schedule of items shall be procured and distributed to each of the 24 CCMY's mentioned herein. The necessary superscription, due date for the receipt of tenders, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the tender is to be sent are noted above. Any tender received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Tenders not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected.

The acceptance of the tenders will be subject to the following conditions:

- 1) Acceptance of the tender constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight after the acceptance of his tender,

furnish 5% of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.

- 2) Withdrawal from the tender after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party.
- 3) No representation for enhancement of price once accepted will be considered during the currency of the contract.
- 4) Any attempt on the part of tenderers or their agents to influence the officers concerned in their favour by personal canvassing will disqualify the tenderers.
- 5) (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who has offered to supply already and the loss, if any, caused to the Directorate shall thereby together with such sums as may be fixed by the Directorate towards damages be recovered from the defaulting tenderer.

(b). Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be refunded.

(c) Any sum of money due and payable to the contractor (including Security Deposit refundable to him) under this contract may be appropriated by the Purchasing Officer or any other person authorized by the Minority Welfare Directorate and set-off against any claim of the Purchasing Officer or Minority welfare Directorate for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or Minority welfare Directorate or any other authorized person authorized by Minority welfare Directorate.

- 6) The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future law or

rules of the country of origin/supply or delivery during the course of execution of the contract.

7) (a) Ordinarily payments will be made only after the supplies are actually verified and taken to stock.

(b) The tenders shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.

8) Any sum of money due and payable to the successful tenderer or contractor from Minority Welfare Directorate shall be adjusted against any sum of money due to Minority Welfare Directorate from him under any other contracts.

9) Special conditions, if any, printed on the tender sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchaser.



Dr. Adeela Abdulla IAS
Director

Place: Vikas Bhavan, Thiruvananthapuram

Date: 17.08.2023

Short Tender Notice

No.2790/AD3/2022/DMW

Directorate of Minority Welfare
Vikas Bhavan, Thiruvananthapuram-695 033
Tel.Phone: 0471-2300523, 24, 2302090
Email:director.mwd@mail.com
Website:www.minoritywelfare.kerala.gov.in

Sealed Tenders are invited for the supply of Books, Rank files and periodicals for the Library in Coaching Centres for Minority Youths.

CCMY ലൈബ്രറികളിൽ ഉദ്യോഗാർത്ഥികളുടെ റാങ്ക്സീനായി വേണ്ടുന്ന പുസ്തകങ്ങൾ

INDIAN HISTORY	
Sl. NO:	BOOK NAME / AUTHOR
1.	PSC Bulletin History Special Issue- 2 Volumes വജ്രജ്വലി പതിപ്പ് -
2.	Talent Publication Special Issue കേരള നവോത്ഥാനം(മലയാളം)
3.	Agnihotri IAS - Indian History (UPSC/PSC/KAS)
4.	Krishna Reddy-Indian History(UPSC/PSC/KAS)
5.	Talent Academy Rank file degree level- (2 sets)
6.	Indian History- A Sreedhara Menon
7.	A Short History of Modern India By Rajiv Ahir IPS

ENGLISH	
Sl. NO:	BOOK NAME / AUTHOR
8.	Concise English Grammar - V. K. Moothathu
9.	English Grammar - Wren and Martin
10.	A practical English grammar – A.J Thomson
11.	High School English grammar - Wren and Martin

ECONOMICS	
Sl. NO:	BOOK NAME / AUTHOR
12.	Economics for UPSC and State Civil Service Examinations – Prepmate

13.	The Indian Economy – Sajiv Varma
14.	Indian Economy – Jobin. S Kottaram

MATHEMATICS	
Sl.No	BOOK NAME/AUTHOR
15	SSC Mathematics – Kiran Prakash
16	The Joy of Mathematics – Alfred.S Posmentier
17	Maths + Mental Ability – Lal Academy

POLITY	
Sl. NO:	BOOK NAME / AUTHOR
18	Introduction to the Constitution of India - Durga Das Basu
19	Constitutional Law – Anil kumar
20	The Constitution of India – D.D Basu

GEOGRAPHY	
Sl. NO:	BOOK NAME / AUTHOR
21	Geography of Kerala - Srikumar Chattopadhyay
22	ഇന്ത്യൻ ഭൂമിശാസ്ത്രം - ജോബിൻ എസ്. കൊട്ടാരം

MALAYALAM	
Sl. NO:	BOOK NAME / AUTHOR
23	ചെറുകഥ സാഹിത്യ ചരിത്രം - ഡോ. എം.എം ബഷീർ
24	കവിതാസാഹിത്യ ചരിത്രം - ഡോ. എം. ലീലാവതി
25	നാടക സാഹിത്യ ചരിത്രം - ജി. ശങ്കരപ്പിള്ള
26	ശബ്ദതാരാവലി - ശ്രീകണ്ഠേശ്വരം പത്മനാഭപിള്ള
27	മലയാള വ്യാകരണം - ഭാഷാതിലകം - S.B പണിക്കർ
28	മലയാള ഭാഷാ നിഘണ്ടു - ഹെർമൻ ഗുണ്ടർട്ട്

COMPUTER SCIENCE & IT

Sl. NO:	BOOK NAME / AUTHOR
29	Objective Computer Science and Information Technology – Jushta Jaiswal
30	Computer Science & IT

BOTANY

Sl. NO:	BOOK NAME / AUTHOR
31	College Botany for Degree Students – B.P Pandey ; S. Chand
32	Botany for Degree Students - B.P Pandey ; S. Chand

ZOOLOGY

Sl. NO:	BOOK NAME / AUTHOR
33	Fundamentals of Zoology – Remika Gupta
34	Hand Book Biology - Arihant
35	Cell Biology, Genetics, Molecular – Biology Evolution of Ecology ; Dr. P.S Verma & Dr. Agarwal

CHEMISTRY

Sl. NO:	BOOK NAME / AUTHOR
36.	A textbook of Organic Chemistry – Dr. O.P Tandon, Dr. A.K Viramani, G.R Bathla & Sons, Delhi

PHYSICS	
Sl. NO:	BOOK NAME / AUTHOR
37	Physics for Degree Students - C.L Arora, Shanl & Co Ltd, New Delhi
38	Concepts of Physics - H.C Verma, Chal Publication, New Delhi

OTHER BOOKS	
Sl. NO:	BOOK NAME / AUTHOR
39	സമഗ്രപഠനശാല - Latest Edition Rank File - Spark Publication
40	PSC പട്ടികപ്പെടുത്തലുകൾ - Prime Publication
41	Manorama - Year Book

RANK FILES	
Sl. NO:	BOOK NAME / AUTHOR
42	KAS - Rank File Paper I - Talent Academy
43	KAS - Cracker III - IET Publications
44	PSC 10 th Level Prelims Rank File - 2022; Talent Academy
45	LGs Main Rank File - Talent
46	LDC Mains (Advanced) - Lakshya
47	PSC Degree Level Preliminary Examination Rank File - Prime
48	Kerala PSC Degree Level Rank File Preliminary & Mains (Vol I & II)
49	PSC Previous year question and answers (+2, Degree Level)- Best Team
50	10 th Level Preliminary Rank File -2022; Talent
51	10 th Level Preliminary Rank File -2022; Lakshya
52	+2 Level Preliminary Rank File 2022 - Lakshya
53	+2 Level Mains Rank File 2022 - Talent
54	Police Main Exam Rank File - Lakshya
55	Police Main Exam Rank File - Talent
56	Degree Level Pre/Main Rank File - Lakshya & Talent

57	Malayalam Grammar – Lakshya
58	Malayalam Grammar - Talent

PERIODICALS	
SLNO:	DESCRIPTION
59	Competition Success/Year (130 x 12)
60	G.K & Current Affairs (Four per year -180 x 4)
61	PSC Bulletin (24 per year- 30 x 24)

NCERT & SCERT BOOKS	
SLNO	DESCRIPTION
62.	8 th to 12 th Standard (for 5 subjects)

Locations of Coaching Centre for Minority Youth under Minority Welfare Directorate, Govt.of Kerala where the books mentioned in the above schedule of items are to be supplied

CCMY-Name	Address
CCMY Thiruvananthapuram	Coaching Centre for Minority Youth, Samasthalayam, 3 rd Floor, SS. Kovil Road, Mele Thampanoor. Thiruvananthapuram-695001.
CCMY Kollam	Coaching Centre for Minority Youth, Karunagapally, Edakulangara (P.O), Kollam(Dt) – 690523
	Coaching Centre for Minority Youth, Arattuvila Complex, Kannanalloor, Kollam
CCMY Pathanamthitta	Coaching Centre for Minority Youth, Thaikkavu School, Petta, Pathanamthitta
CCMY Alappuzha	Coaching Centre for Minority Youth, M.E.S. English Medium School Compound, Punnappa P.o, Alappuzha
	Coaching Centre for Minority Youth, Mangaram, Elippakulam P.O, Kayamkulam, Alappuzha-680 001
CCMY Kottayam	Coaching Centre for Minority Youth, Nainarpalli shopping Complex, 1 st Floor, Kanjirappally, Kottayam- 686507

CCMY Idukki	Coaching Centre for Minority Youth, Dae-A- Millath College Building Karikode, Thodupuzha East. pin: 685 585,
CCMY Ernakulam	Coaching Centre for Minority Youth, Kareem Estate, Bank Junction, Temple Road, Aluva -1, Ernakulam (Dt.) - 683101
	Coaching Centre for Minority Youth, Yatheemkhana Bazar Road, Mattanchery, Ernakulam -682 002
CCMY Thrissur	Coaching Centre for Minority Youth, Cherman Juma Masjid, Cheraman Malik Nagar, Kodungallur P.O, Thrissur
CCMY Palakkad	Coaching Centre for Minority Youth, Near Mercy College, Pallipuram post, Palakkad- 678006
	Coaching Centre for Minority Youth, Near Maveli Stor, Malabar Colony, Mele Pattambi P.O, Palakkad- 679 306
CCMY Malappuram	Coaching Centre for Minority Youth, Vengara, Kolappuram (P.O) A.R.Nagar, Malappuram - 676305.
	Coaching Centre for Minority Youth, Mass Commercial Centre, Thrikkavu, Ponnani(P.O), Malappuram - 679577,
	Coaching Centre for Minority Youth, Bypass Bus stand. Perinthalmanna, P.O, - Malappuram -679322
	Coaching Centre for Minority Youth, Alathiyoor- Malappuram
	Coaching Centre for Minority Youth, MESKVM College Campus, Valanchery- 675 973
CCMY Kozhikode	Coaching Centre for Minority Youth, Puthiyara, Kozhikkode - 673004.
	Coaching Centre for Minority Youth, Chembra Road, Perambra, Kozhikkode-673 525
CCMY Wayanad	Coaching Centre for Minority Youth, Old Busstand building, Kalpetta, wayanad- 673121
CCMY Kannur	Coaching Centre for Minority Youth, Kunjiraman Adiyodi Smaraka Govt. V.H.S. Campus, Payyannur, Kannur(Dt.) - 670307.
	Coaching Centre for Minority Youth, Qutubi Complex, Kaviyur Road, Chokli, Thalassery, Kannur- 670 672

CCMY Kasargod	The Principal Coaching Centre for Minority Youth, Bustand Terminal, Cherkala, Chengala(Post) Kasargod,-671541,
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The envelopes containing the tender should bear the superscription **“Tender for IT Equipment”** and should be addressed to **“The Administrative Officer, Directorate of Minority Welfare.”**

Last date for receipt of tender is 10.09.2023. Late tenders will not be accepted. The tenders will be opened at 3.30 pm on 11.09.2023 in the presence of such of the tenderers or their authorized representatives who may be present at that time. The maximum period required for delivery of the articles should also be mentioned.

Details of the requirements and the conditions governing their supply can be obtained from “The Administrative Officer, Directorate of Minority Welfare”.

Intending tenderers may obtain the requisite tender forms from the Director, Minority Welfare Department, Kerala, Thiruvananthapuram on which the tenders should be submitted. Application for the tender form should be accompanied by cash remittance of 0.2% of the quoted amount plus applicable GST for original copy which is the price fixed for a form/ set of forms and which is not refundable under any circumstances. The tender forms are not transferable. Cheques, Postage Stamps etc. will not be accepted towards the cost of forms, nor will the forms set via VPP. Duplicate tender forms, if requested will be issued at **0.01% of the quoted amount plus applicable GST per copy.**

Applicants for the tender should send along with their tender, an EMD equal to 1% of the total quoted value in the form of DD drawn in favour of the Administrative Officer, Directorate of Minority Welfare, Kerala, Thiruvananthapuram. Copies of the bidding document shall be sent free of cost of firms that are borne on the list of Registered Suppliers for the stores in question. Such firms are also exempted from furnishing EMD with their tenders.

The Successful bidder will have to produce a security deposit equal to 5% of

the total quoted value in any of the following forms:

- i. By Cash
- ii. Demand Draft from Nationalized Banks
- iii. Treasury Savings Bank Deposits.

Performance Security shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier including warranty obligations.

The EMD shall be treated as part of Performance Security of the successful bidder and only balance amount of Performance Security shall be called for from the firm.

Tender forms can be collected from the Directorate of Minority Welfare, Kerala, Thiruvananthapuram on all working days from 18.08.2023 Sale of tender form will be closed at 4.00 pm on 08.09.2023 The cost of tender forms should be paid in cash.


Dr. Adeela Abdulla IAS
Director

Place: Vikas Bhavan, Thiruvananthapuram
Date: 17.08.2023